

Minutes of IQAC Meeting – 18th May 2024


The monthly meeting of IQAC SMIT was conducted on 18th of May 2024 at 10:30 am in the Conference Hall. The meeting was chaired by Prof. (Dr.) G.L. Sharma, Director, SMIT. The following members were present:

1. Dr. G.L. Sharma, Director, SMIT
2. Dr. Sangeeta Jha, Associate Director (Academics)
3. Dr. Chandrashekhar Bhuiyan, Associate Director (R&D), HOD, CIVIL
4. Dr. O.P. Singh, Head, Faculty & Staff Development Cell, HOD, AI&DS
5. Mr. N. Ansari, HOD, EEE
6. Dr. Anjan Roychoudhury, HOD, MATH
7. Lt.Col. D. B. Chettri (Retd.)
8. Dr. Pankaj Chettri, Additional Registrar, SMIT
9. Dr. Saumya Das, Co-ordinator, IQAC
10. Dr. Archit Yagnik, HOD i/c, QC
11. Dr. T. Ramu, Deputy Controller of Examinations (Tech.)
12. Dr. Amit Kumar Roy, Chief Warden
13. Dr. Ranjit Panigrahi for HOD, CA, HOO, IT Council, SMIT
14. Dr. G. C. Mishra, HOD, Physics
15. Dr. K.V. Singh, HOO, SMU, IT
16. Dr. Jyotika Sharma, Convenor, Psychology
17. Dr. K. Premoda Devi, HOO, Library
18. Dr. Bibeth Sharma, HOD, MGT
19. Dr. Rakesh Vishwakarma, Convenor, Physical Education and Sports
20. Dr. Biswaraj Sen, HOD, IT, HOO, T&P
21. Dr. Bikash Sharma, HOD, ECE
22. Dr. M. K. Roy, Quality Cell Representative, for HOD, ME
23. Dr. Neeta Dhusia Sharma, Convenor, Economics

The following points were discussed:

1. Dr. Saumya Das, Coordinator IQAC, SMIT, presented SMIT's published rank in different categories on the GHRDC survey, as mentioned below.
 - a. 1st Rank in the state of Sikkim
 - b. 1st Rank in Eastern and Central Region
 - c. 2nd Rank in the category of Super Excellence
 - d. 4th rank in the category of Outstanding Excellence
2. IQAC Coordinator also informed that the required data for OUTLOOK ranking has also been submitted on 15 May 2024.
3. IQAC Coordinator thereafter informed the house that the links for the Program Exit, Alumni and Parent feedback are activated and requested departments to complete the feedback collection process.

4. IQAC Coordinator also requested Head T&P to initiate the Employer feedback collection process.
5. Dr. (Prof.) Archit Yagnik, Head i/c presented the NBA prequalifier submission status of Computer Application, Civil Engineering and Management Studies. Prequalifiers are received from all 3 departments. It is being reviewed by Quality Cell team. Soon it will be submitted for accreditation.
 - Director, SMIT took the SAR preparation status from the 3 departments and asked QC to provide diligent observation on it.
 - Director, SMIT demonstrated a well managed multi excel sheet format for carrying out the result analysis.
6. Dr. Manish Kumar Roy, Core Member, QC informed about the requirement of NAAC AQAR 2022 – 2023 data and requested the house to provide the necessary data by stipulated time.
 - Director, SMIT instructed QC team to share monthly collected data among the departments for making the compilation easy.
 - Director, SMIT also informed that QC may get an excel expert for necessary compilation.
7. Prof. Sangeeta Jha, Associate Director(A) also reminded the house of the Result Analysis submission by all departments.
8. Prof. Pankaj Chettri, Additional Registrar presented the information about AICTE – QIP- PG Certificate Programme in Emerging Areas and requested the house for its consideration.
9. Director, SMIT asked QC to form a committee to present Radhakrishnan committee report on TRANSFORMATIVE REFORMS FOR ACCREDITATION OF HIGHER EDUCATION INSTITUTIONS IN INDIA.
10. There being no other issues, the meeting ended with thanks to the Chair.



27/05/2024

Dr. Saumya Das
Coordinator, IQAC



27/5/24

Prof. Archit Yagnik
Head i/c, Quality Cell



Prof. (Dr.) G. L. Sharma
Director, SMIT